

## Children Holiday Form

There are 2 options that parents need to consider when taking holidays

**Option 1:** continue to pay for the normal days your child attends care. This ensures a position for your child on the day you return to care and ensures that the days you need care for are still available for you. Child Care Benefit is available up to 45 days absences.

**Option 2:** Give at least 2 weeks' notice (required for all people leaving the centre) and place your child on the waiting list. There are no guarantees that a position will be available when you return. Your wait list form is placed on the list in date order behind any wait list form already submitted. Management will fill your position from the wait list.

To ensure we are clear about how you wish to organise your holidays please submit this form.

### Option 1:

Child's Name:	Room:
Holiday start:	Holiday Finish:
I understand that fees are payable for the period that I am absence	Signed:

### Option 2:

Child's Name:	Room:
I understand that I am withdrawing my child from care and no position is immediately available.	Signed: